

WIRELESS E-911 SERVICE BOARD

September 24, 1999

10:10 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landside, Chair
Melvin A. Breeden
Charles W. Davis, Jr.
Steven E. Marzolf
James M. McDonnell, Jr.
Robert W. Woltz, Jr.

Members Absent: None

Others Present:

Trammell Alexander
Scott Basham
H. Keller
Kathleen Kittrick
Chris Kostenbader
Suneela Ingal
John Liantonio
James Preiss
Susan Perkins
Glen Roach
Jim Ryan

Judy Rossi
Mitchell Sadoff
L. Schack
Jeff Stiff
Andy Turlas
M. Haxall Ward
Ron Whinery
Via Conference Call:
Neal Bowyer
Peter White

CALL TO ORDER

William Landside, Chairman called the meeting of the Wireless E-911 Service Board to order at 10:10 a.m. Mr. Landside welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landside stated that the first order of business would be consideration of the approval of the minutes of the August 20, 1999 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Woltz moved to approve the minutes to the August 20, 1999 meeting as presented. The motion was seconded by Mr. McDonnell and unanimously approved.

Mr. Landside handed out the unaudited financial information for FY ending June 30, 1999 to all Board members. He stated that this information is based on the Generally Accepted Accounting Principals (GAAP) and no major changes to this information is expected. Since a balance of over 7 million is on deposited at the First Union Bank, Mr. Marzolf made a motion to move 4.5 million out of the First Union account and deposit it into the Local Government Investment Pool (LGIP) fund in order to earn more interest on these funds. This motion was seconded by Mr. Davis and unanimously approved.

Mr. Landside presented Board members a copy of a letter received from Donald Ferguson, Assistant Attorney General, offering counsel for CMRS non-remittance of surcharges. Mr. Ferguson stated that the Board has an obligation to collect these past due surcharges. Because of Mr. Ferguson's advice any past language involved with collection of these funds will be rescinded. By motion of Mr. Breeden and seconded by Mr. McDonnell, Mr. Landside will send a demand letter to each known CMRS demanding remittance of these funds. This motion was unanimously approved.

The Board discussed PSAP cost estimate submissions for FY 2001. Upon motion of Mr. Marzolf and seconded by Mr. McDonnell the Board approved the guidelines from last year with the exception of adding a total line on the worksheet. Guidelines will be mailed to PSAPs.

OTHER BUSINESS

Mr. Landside informed the Board that 16 letters of certification had been received from PSAPs requesting funding for cost estimates for FY 2000. These 16 PSAPs were issued their 1st quarterly payments the latter part of August and 1st part of September. Five PSAPs have not submitted their letter of certification and 1st quarterly payments are pending until receipt of their letters. The County of Shenandoah was contacted regarding the additional information needed by the Board in order to approve their cost estimates. To date, nothing has been received.

Mr. Landside informed Board members that there were a total of 11 CMRS submissions for cost estimates for FY 2000. Only Mr. Landside has seen the material submitted. Eight of the 11 CMRS' invoked the privacy referred to in Article 6 and 3 CMRS' did not. The total amount of funding requested by the 11 CMRS' is 4.3 million. Also, because of LEC charges not known at this time the implementation date by CMRS' is not known.

Mr. Landside stated that the Board would entertain presentations from each CMRS present that wished to address the Board regarding their cost estimates. He also informed everyone present that because the Statute allows for confidentiality on information submitted to the Board for cost estimates, the Freedom of Information Action (FOIA) does not allow the Board to go into Executive Session. He informed everyone present that this would not be a closed meeting and it would be up to the CMRS' as to what information would be revealed in each of their presentations. CMRS' present chose to leave the room at the end of their presentation in order to allow the next CMRS to exercise their right of privacy. After discussion of each CMRS presentation the Board could not make any final decision and will discuss CMRS cost estimates again at the October Board meeting.

There being no further business the meeting was adjourned at 3:45 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts